



## Guest/Visiting Coach Policy

1. Guest coaches that not members of the AAFSC must be pre-register with the AAFSC Club Office (734-213-6768).
2. Guest coaches must fill out "Visiting Coaches Form" located on the AAFSC Website under "Forms Central".
3. There is a \$100.00 guest coaching fee payable to the AAFSC for coaching or assisting other coaches on AAFSC session for each Winter/Spring/Summer/Fall Ice period (approximately 10-12 weeks).
4. Guest coach applications must be approved by the AAFSC HR Committee before the guest coach is able to teach on AAFSC Club ice.
5. The completed application forms may be:
  - a. Sent via e-mail (PDF document) to: [aaskating@yahoo.com](mailto:aaskating@yahoo.com)
  - b. Mailed to :

Ann Arbor Figure Skating Club  
Attn: HR Committee  
2121 Oak Valley Drive  
Ann Arbor, Michigan 48103
6. Applications for guest coaching may require a 2-4 week lead time for approval.
7. Upon approval, a copy of liability insurance, USFS membership and PSA membership may be requested.
8. Guest coaches must have all non-AAFSC member skaters complete a waiver form before taking the ice for any session. These waivers must be signed by a parent if skater is under 18 years of age. Waivers can be mailed to skater upon request.
9. Questions may be addressed by contacting the Club office: (734) 213-6768.